

TOLTEC SCHOOL DISTRICT

Welcome to Toltec School District. Our schools are a place for learning. We have high expectations for all, academically & behaviorally. We strive to develop responsible citizenship within our students, including respect for the personal rights & property of others.

COVID-19 PRECAUTIONARY MEASURES

Toltec School District follows all state and local guidelines pertaining to the health and safety of our students and staff during the COVID-19 outbreak. To ensure that student and staff safety is our first concern, we have put some safety measures in place.

- Visitors will not be permitted on campus.
- Students will not be permitted into school early. (Drop off times are 7:00 a.m. for Toltec and 8:00 a.m. for Aces)
- Temperature checks will be conducted for all visitors who enter the office.
- Students will have daily temperature checks upon arrival.
- Masks must be worn upon entrance to the office or while on campus.
- Student's schedules cannot be changed after committing to a method of learning during quarter 1. This will be reevaluated as quarter 1 ends.
- Breakfast and Lunch will be delivered to classrooms daily.
- Students will have outdoor recess with grade level peers only. (Without playground equipment)
- Special area classes will be held in homeroom classrooms.
- Handwashing stations will be available throughout campus. Students will be expected to wash their hands multiple times throughout the day.

OFFICE GUIDELINES

Toltec School District strives to have a positive and safe campus, this includes our office. We ask all parents and visitors to adhere to the following office guidelines:

- Smile – students are watching
- Your patience is appreciated - we are here for our students
- Speak softly and use appropriate, student-friendly language

- Stay positive
- Be respectful – this is a learning environment

Any parents or visitors not adhering to the guidelines and/or creating a hostile environment on campus, may be subject to one or more of the following responses:

- Immediate removal from the campus
- Police contact
- Restricted campus limitations

REGISTRATION

The registration process requires the following: birth certificate, immunization record, proof of residency & photo ID. A withdrawal slip is necessary if transferring in from another district. Guardians must also provide legal custodial documentation. Legal Custody is defined as per ARS.15-824:

- The natural or adoptive parents with whom the pupil resides.
- Custody granted by order of a court of competent jurisdiction, i.e. Superior Court or above.

For admission to Kindergarten, **children must be five years of age prior to September 1** of the current school year. Children who have reached age six prior to September 1 or have successfully completed an accredited kindergarten program, may be admitted to first grade.

GUARDIANSHIP CHANGES

Parents(s)/guardian(s) must agree that if their residential address, telephone number or guardianship changes, they will notify the school within five (5) working days. Unless modified by the written direction of the student's parent(s)/guardian(s), this designation will remain in effect through the remainder of the school year.

STUDENT WITHDRAWAL

If you are withdrawing your child from school and/or district, the school office should be notified 48 hours in advance. A signed parental consent slip is required to forward student records.

ATTENDANCE

Toltec Elementary School Hours:

School begins at 7:30 AM and ends at 3:00 PM. Students are asked to arrive as early as 7:00 a.m. Office hours are from 7:00 a.m. to 4:00 p.m. Monday through Thursday.

Arizona City Elementary School Hours:

School begins at 8:15 AM and ends at 3:45 PM. Students are asked to arrive as early as 8:00 a.m. Office hours are from 7:30 a.m. to 4:30 p.m. Monday through Thursday.

Good attendance is a necessary component of being a successful student. If a student is absent, a parent must call the school. Toltec Elementary School District believes strongly in the importance of attendance & Arizona State Law gives schools provisions for enforcement.

Every absence must be cleared in the following manner:

1. A parent can report a student absence by calling the Attendance Clerk at your child's school.

2. Upon returning to school, a student must bring a written excuse from the doctor to the office. The note must show:

- (a) Student's Name
- (b) Date of Absence(s)
- (c) Reason for Absence

School attendance is required by law. Appointments should be scheduled outside school hours, whenever possible. If a student needs to be dismissed early, he/she are to be signed out through the office.

**** If transportation or pick up needs for the day change, the office must be notified by 2:00 P.M. on the day of the change. We cannot guarantee that notifications made past the above referenced times will be relayed on time.**

TARDINESS/TRUANCY

All students must report to the office to sign in if arriving to school after 7:30 a.m. at TES/ 8:15 at ACES. Students who are not in school or who are tardy without parental or school consent, will be considered truant. Truancy violates state & local attendance laws & will be considered a serious offense. Continued truancy may result in legal action or expulsion. Students with a pattern of tardiness at the beginning of the school day or between classes will be subject to disciplinary action.

PARENT/GUARDIAN EMERGENCY CONTACT

Although emergencies happen infrequently, it is very important to **keep your child's emergency information up to date** so we can reach you if there is a problem. If a child is involved in an emergency situation, every effort will be

made to contact the parent/guardian immediately. If the parent cannot be reached the alternate person listed on the student's emergency card will be notified. The school will continue to try to locate the parents. If emergency medical care is needed, the student will be taken to the nearest hospital. When children hurt themselves at school, parents are responsible for any related medical bills.

VISITORS/VOLUNTEERS

Parents and community members are encouraged to visit the school and your child's classroom. All visitors must check in at the school office when visiting. A valid state issued photo ID is required for sign in/sign out process, which includes visitation and student pick up.

In order to visit the classroom, you must make prior arrangements with the teacher and/or principal at least 24 hours in advance. This is to avoid any conflicts with the schedule.

Any parents or visitors not adhering to the guidelines and/or creating a hostile environment on campus, may be subject to one or more of the following responses:

- immediate removal from campus
- police contact
- restricted campus limitations

HEALTH OFFICE

The health office is staffed daily. A signed parental medical consent slip is required for a student to receive full district medical services. All student medication must be kept in the nurse's office. Students report to the health office to take medication.

Any student who becomes ill or injured should report to the nurse or principal's office immediately. Only school personnel will be permitted to contact parents if student is ill or injured. Students are not allowed to use personal cell phones during the school day to notify parents of illness unless given permission by school personnel. Students who become ill during school hours should be taken home since our care facilities are limited. It is very important that we have an alternate person to contact in the event of an emergency in case the parent cannot be reached. Please notify the school office of change of address or phone numbers. School records must be current in the event of an emergency. Students are not allowed to leave school under any circumstances without permission of the health or administration office.

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All medication, including inhalers, must be kept in the health office. Prescription medications that must be taken at school must be delivered by an adult in the current prescription bottle or box with instructions on the use of this medicine. Students who are in the possession of medically approved drugs, but have not followed the directions described above, will receive consequences in alignment to the discipline matrix. Students who distribute such drugs to others will be considered, under the procedure, as distributing chemicals for non-medical purposes.

For the health and safety of your child, as well as other students and faculty, the following information should be used as guidelines for keeping an ill child home:

Fever: Any child with a temperature of 100 or higher should stay home until the temperature is normal for a 24-hour period.

Diarrhea/Vomiting: Any child who experiences an episode of diarrhea or vomiting the previous night or in the morning before school should remain at home. The child should return to school 24 hours after the last episode.

Upper Respiratory Infection: Any child under a physician's care for bronchitis, strep throat or any other upper respiratory infection which warrants antibiotics may, with the written permission of the doctor, return to school at least 24 hours after the start of antibiotic therapy. A child who has a cold, which is not accompanied by fever or a severe cough, may attend school.

Conjunctivitis (Pink Eye): This can be highly contagious; children may return to school after being treated with written permission from the physician.

Lice: Children who are infested with adult lice will need to be sent home as early as possible on the day it is observed to avoid contact and infestation with others. We ask that parents or family members who are on the check out list come to school as soon as possible to pick up their child. Please treat the infestation and return the child to school as soon as the lice have been destroyed and all lice and eggs have been removed from the child's hair. The Health Aide will ask to check on children before they return to the classroom. Children who have only

nitits will receive a treatment recommendation.

IMMUNIZATION

Arizona law ARS-15-342 requires that prior to each child's initial enrollment in a public school; he/she must be immunized as prescribed by Arizona Health Services. Exceptions to school immunization will be made only if the child will be seriously endangered by the immunization or if the child is being raised in a religion where teachings are opposed to immunization. A special form must be completed if this exception is to be honored. Please contact the Health Aide with any questions in this regard.

Arizona law requires all children entering school submit histories of immunizations received before they come to school. Please contact your health service for a copy of your child's immunization record and provide this to the Health Aide prior to the start of the school year. **All students in 6th grade or 11 years old are required to have Tdap and Meningococcal vaccines.**

NUTRITIONAL PROGRAMS

The Toltec School District participates in the National School Breakfast & National School Lunch programs. Breakfast and lunch are free to all students.

Meal Rates:

Student Breakfast: Free	
Student Lunch: Free	
Adult Breakfast	\$2.50
Adult Lunch	\$3.50
Milk	\$0.30

WELLNESS POLICY

Toltec School District participates in the USDA Child Nutrition Programs. Food sold & served during the school day must comply with all nutrient standards established by the USDA.

Parents are asked to provide their child with a healthy lunch which may include a meat item, a bread item and/or two or more servings of fruit & vegetables. Please **do not** include candy or soda as part of the lunch. Approved snacks & drinks must be consumed in the cafeteria. Bottled water is the only drink allowed on campus.

In abiding to this Wellness Policy, & the limited time of instruction in a 4-day

school week, classroom parties accompanied by treats that do not have nutritional value are prohibited. Examples of unacceptable treats are cake, cupcakes, candy, etc. Examples of acceptable snacks are fruit, vegetables, granola bars, etc.

Gum & sunflower seeds are **not permitted** on campus.

PROGRESS REPORTS & REPORT CARDS

The purpose of a student progress report is to communicate information about your child's current achievement. Progress reports are sent home every three weeks. Report cards are sent home at the end of every nine-week grading period or given out at scheduled Family-Teacher Conferences. However, we encourage you to contact the teacher any time you have questions or concerns.

GRADING POLICY

Kindergarten

Math Savvas 2020

Language Arts/Reading Harcourt

*Depending on the length of the Unit, The Kindergarten Language Arts Assessment is administered once every two/three weeks.

* The Math and Language Arts/Reading Assessments are primarily for the purpose of grouping students according to level of ability in order to provide interventions where necessary.

*Letter grades are not assigned in Kindergarten. However, based on the TES Quarterly Report Card, students are rated on a numerical scale:

- 1= Meets Standard
- 2= Approaches Standard
- 3= Falls far below Standard
- 4= Not Assessed yet

Grade Levels: 1st -8th

- A= 90-100%
- B= 80-89%
- C=70-79%
- D=60-69%
- F=59% and below

Best practices:

Letting students show their best work and remediate work that is not their best

What do you grade? Formative (minimum of 1 a week per subject) Summative (minimum 1 every 3-4 weeks) Participation (minimum 1 every week per subject) *Accommodations will be made on a case by case basis Proportions/weights 45% Formative assessment (classwork) 45% Summative assessment (tests) 10% Participation* *Teacher definition, clearly communicated to students and parents

Homework may be occasionally assigned on a teacher by teacher basis for practice, preparation, or extension of learning objectives. Homework will not impact subject grades; however, teachers may create a separate category to monitor completion of homework. If a student does not complete class work during the regular school day, they may be required to finish the work at home. If the classwork is not completed, it will impact the corresponding subject grade.

HONOR ROLL

In an effort to recognize and promote academic excellence, both honor roll and principal honor roll have been established. Students who have a "B" average with no grades below a "B-", will be listed on the nine-week honor roll. Students who have a "A" average with no grades below a "A-", will be listed on the nine-week principal honor roll. Honor Roll is based on all subjects.

PROMOTION & RETENTION

Yearly promotion for students is based on evidence of individual student progress. The teacher will work closely with parents and administration to determine a recommendation for retention. Please note that in Arizona Revised Statutes the teacher of the student has the authority to promote or retain students. Pursuant to Arizona Revised Statutes, a parent may appeal to the Governing Board for reconsideration of any placement decision.

FAMILY-TEACHER CONFERENCES

Parents are encouraged to work with the teacher in finding the best way to meet their child's learning needs. Family-teacher conferences are scheduled throughout the school year.

If parents would like to talk with their child's teacher when conferences are not scheduled, they should call the school and/or teacher and make an appointment. For staff email refer to the district website: www.toltecsd.org

POWERSCHOOL

Parents are encouraged to monitor his/her child's progress through PowerSchool. All students may receive a user login & password for parent usage in the school office. To access Power-School, log on to our district website: www.toltecsd.org

SPORTS

Toltec School District offers sports & participates in a sports league with other schools in the area. The school provides transportation to & from athletic events. A yearly physical is required, along with parental permission, & proof of insurance prior to participation. In order to be eligible, a student must be passing in all subjects prior to participation in that week's activities. Students who receive written notice of any violation of school policy will be declared ineligible for the week. An athlete must be in school the entire day prior to any athletic event. Parents are highly encouraged to attend games.

KIDS AT HOPE

Kids at Hope is a philosophy that inspires, empowers and transforms schools, to create an environment and culture where all children experience success, NO EXCEPTIONS!

TRUST-BASED RELATIONAL INTERVENTION (TBRI)

A TBRI mindset is an ongoing commitment to learning about trauma; both what types of trauma are present and also the impact it is having on students, staff, and families. This dedication to increasing knowledge, understanding, and awareness of trauma is at the core of a TBRI mindset. The heart of TBRI is connecting and forming positive relationships with others. The key principles of TBRI interventions are to evaluate the function and intent of behaviors, promote a culture of comfort, recognize practices that are re-traumatizing, reinforce training for all staff, transform the language used to reflect respect, compassion and care, and recognize our role to help with healing.

SOCIAL EMOTIONAL LEARNING (SEL)

Social Emotional Learning is the process through which children and adults acquire and effectively apply the knowledge, attitudes, and skills necessary to understand and manage

emotions, set positive goals, feel and show empathy for others, establish and maintain positive relationships, and make decisions responsibly. Social emotional learning will help students navigate the world more effectively.

STUDENT DISCIPLINE

Students are expected to follow established rules & regulations. Students who follow the rules are often rewarded. Discipline infractions receive appropriate consequences depending on the offense according to the discipline matrix. Definitions from the Discipline Matrix are included at the back of this handbook.

FRIDAY SCHOOL

Friday School is a possible consequence according to the school district discipline matrix. Students who are assigned Friday School and do not attend, are suspended for a day to make up the time.

AFTER SCHOOL DETENTION

After school detention is a possible consequence according to the school district discipline matrix. Students who are assigned after school detention and do not attend are suspended for a day to make up the time.

OFF-CAMPUS SUSPENSION

Administration is authorized to suspend a student for one to nine days or pending board decision when necessary as prescribed in Arizona Revised Statutes & Regulations adopted by the Toltec District Governing Board. In all cases of suspension, the pupil and his/her parents shall be notified.

A student accused of misconduct shall be notified orally or in writing, of the charges & evidence. All students will receive due process to determine the validity of the alleged misconduct.

Due process includes the following:

- Convening an informal hearing with the student present as soon after the incident as possible.
- Stating the allegations.
- Provide an opportunity for the student to respond.
- Interviewing witnesses as determined necessary.
- Render & record a decision.
- Communicate the findings to

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student & parent as soon as possible.

When the decision cannot be reached immediately, the administrator may allow the student to remain in school until a decision can be made.

EXPULSION

The Governing Board or appointed hearing officer shall have the power & duty to expel students or to suspend students for more than ten days as prescribed in Arizona Revised Statutes.

A long-term suspension or expulsion hearing shall follow the due process policies & procedures as outlined in Toltec Elementary District policy manual.

USE OF REASONABLE FORCE

Emergency situations may require staff to take necessary action for the safety and welfare of students and staff. Reasonable force or exclusionary practices may be used.

SCHOOL SEARCH

In order to maintain a safe environment conducive for learning, school officials may conduct searches of students & their personal belongings. This could include K9 searches as well. Such searches may take place whenever there is reasonable suspicion that the student has violated school rules or law.

Searches may be conducted of student purses, backpacks, cell phone or other electronic device or any area on school property. A student may be searched by having the student empty his/her pockets & turn pockets inside out or by patting the pockets, socks or other areas where items may be placed. An adult witness will be present during searches.

School officials may conduct inspections on a regular basis for the purpose of collecting overdue library books, maintaining general neatness of desk contents, & insuring proper use of the desk. Students will be held responsible for any item found in his/her desk or backpack during inspections.

BULLYING

Students are expected to conduct themselves at all times so as to provide an atmosphere free from harassment, intimidation or bullying. Bullying is defined as "repeated acts over time that involves a real or perceived imbalance of power with the more powerful child or group attacking those who are less powerful. Bullying may be physical, verbal, or psychological." Bullying in any

form will not be tolerated and will result in disciplinary action according to the discipline matrix. Please report any cases of bullying to teachers, staff and/or administrators.

POSSESSION, USE, DISTRIBUTION/SALE

Possession, use of, distribution of, or sale of any of the following is strictly prohibited:

- Any item that can inflict harm on self or others, simulated weapons
- Drugs/tobacco/alcohol
- Drug paraphernalia

Possession shall include on the student's person, under the student's control & in the backpack or assigned desk of the student. Students are forbidden to be under the influence, to use, to have in his/her possession, or distribute in any way, drugs & alcohol on school property or at school-sponsored activities off school property. Consequences will be severe & may include an immediate recommendation for a long-term suspension or expulsion.

CAMPUS EVACUATION PROCEDURE

All students & personnel on campus will be transported via school buses & school vehicles designated sites per emergency response plan. Students will be supervised at the evacuation site until parents pick up & sign out their children.

PERSONAL PROPERTY

All electronic devices and playground equipment are discouraged from being brought to school, since the school cannot guarantee security for these items. The school is not responsible for loss, damage or theft.

Students who bring items to school for the purpose of trade or sell will be subject to disciplinary action.

CELL PHONES

Cell phones are allowed on campus during the instructional day or while attending a school sponsored activity during school hours as long as the devices are concealed (in backpacks) and powered off with the exception of student transportation. Students will be allowed to use cell phones while being transported as long as video recording and/or pictures are not occurring.

Camera phones and inappropriate use of cell phones: recording the voice or image of another, invades the privacy of

others and is prohibited and subject to disciplinary action.

A student cell phone or other electronic devices is subject to search when a school administrator has reasonable suspicion that a student has violated or is violating either the law or district rules/policies.

Since the school cannot guarantee security for these items, the school is not responsible for loss, damage or theft.

BICYCLES/SKATEBOARDS

Students may ride bicycles to school only with parental permission and if there is a safe route from home to school. Students must follow the rules:

- Obey the rules of the road for bicycles
- Look both ways for oncoming traffic before crossing the street
- Never ride between parked cars
- The school will not be responsible for stolen or damaged bicycles; students are to make sure the bikes are locked.

Bicycles, skateboards, non-motorized scooters or in-line skates may not be ridden on the school grounds at any time.

For safety reasons, students are discouraged from riding bicycles to any evening extracurricular event.

DRESS CODE

Students are expected to dress in a manner that reinforces our mission of educating all students to high levels of academic performance, while fostering positive growth in social/ emotional behaviors & attitudes. To accomplish this, Toltec School District has a dress code.

- Be clean and neat.
- Be the appropriate size (not skintight) and not more than one size to large to allow growth.
- Clothes will not be ripped/frayed, torn or tattered holes or shredded hems.
- Not be see-through fabric or fishnet.
- Not show undergarments.
- Not to be gang related which will be determined at the campus administration
- **Not interfere with the educational process or present a hazard as determined by the campus administration.**

Tops, Shirts, Blouses

- Not to bare the midriff and or back.
- Not be "Muscle shirts" style
- Shirts and blouses will have short or long sleeves 'not be tank tops, halter tops, camisole or strapless. Not be an undershirt.
- Can be sleeveless but must cover under arm.
- Must be buttoned, zipped, fastened or solid with in four inches of neckline.

Skirts, skorts, shorts, and pants:

- Must be pulled up and snug above the hips.
- Shorts & skirts are to be no shorter than three inches above the knee.
- Tights cannot be worn alone (if worn under shorts, dresses or skirts, the shorts dress or skirt must be no shorter than three inches above the knee.

Dresses, jumper, and rompers:

- Be buttoned, zipped, fastened or solid to within four inches of the base of the neck.
- Cover the shoulders or have a under the dress that covers the shoulder and underarm.
- Be no shorter than three inches above the knee.

Shoes:

- For safety reasons, students are encouraged to wear closed toe shoes especially for physical education classes, such as tennis shoes.
- High heeled shoes are limited to one inch.

Belts, belt buckles and Accessories:

- Not to be more than one-inch size larger than the waist.
- Belt buckles will be worn at the waist
- No hats or sunglasses shall be worn in campus buildings.
- No wallet chains, scarves, rags, or bandanas shall be worn on campus.

Grooming Standards:

- Students may wear one pair of earrings on the ear lobes.
- No large hoops or other dangling earrings to include gauges.
- Necklaces must be worn inside the shirt.
- No visible body piercings or tattoos (temporary or permanent) this includes pen and ink drawings on the skin.
- No teeth "grills"

Any element not listed may be determined on the basis of interfering with the learning

environment.

Students are expected to comply with the dress code & it is the parent's responsibility to ensure a student is in compliance. Clothing that might be disruptive to the school will be addressed by the school administrator.

On occasion, the principal may allow a special attire day or school spirit day. Such days allow for special theme attire. Special dress attire days will be adequately announced well in advance of the dress attire day or days.

EXTRACURRICULAR ACTIVITIES DRESS

A student's appearance must not be disruptive. Proper attention must be shown to personal cleanliness, neatness & appearance. Bandanas, hairnets, or other nonessential items are not to be worn or brought on campus. Half-blouses, sleeveless tops, midriffs or miniskirts are not to be worn to school. Shorts & skirts are to be no shorter than three inches above the knee. No short shorts will be allowed. No pajamas, flip flops or slippers should be worn on campus. Shoes must be worn at all times. Clothing must not contain offensive lettering or pictures, or any reference to alcohol or tobacco products. Gang related attire, such as chains, long hanging belts, bandanas, cuffed pant legs, extra-large sagging pants are not allowed.

EXPECTATIONS

Parents/guardians are expected to supervise students for after school activities such as: sporting events, Bingo for Books, Multicultural night, etc.

SCHOOL DANCES

Parents/guardians are expected to drop student off no earlier than 10 minutes prior to dances and pick up no later than 10 minutes after the event concludes.

FIELD TRIPS

Students typically earn money necessary to cover field trip costs through fund raising projects. All students earn the right to participate individually by maintaining a passing grade point average. Each student must maintain a good disciplinary record & a good attendance record. (Absences accompanied by a doctor's or dentist's excuse will not be counted against the attendance record for field trips.) Other requirements necessary to qualify for field trips will be communicated to students & parents by the teacher.

LIBRARY BOOK CHARGES

Students are responsible for all library books checked out to them. They should not be loaned to friends or left where they can be damaged or stolen by others.

If a book is lost or ruined, the replacement cost of the book or a comparable title will be charged. If a book is damaged, charges will depend upon the extent of the damage. Water damage or animal chewing, that shortens the life of the book, will be half of the replacement cost. Charges for graffiti, scribbling, etc. will begin at \$2.00. Defacement or removal of call numbers or bar code labels: \$2.00

Students are not permitted to check out library books until they take care of overdue, lost, or damaged books. All charges will be paid in the school office. There are no fines for overdue books.

PARENT'S RIGHT TO KNOW TITLE I SCHOOL WIDE

Toltec Elementary School is a school-wide Title I site. Parents with students attending schools that participate in Title I school-wide programs may request information on the professional qualifications of the student's teacher. The parents are allowed to inquire about the following information: the teacher meets state qualifications, the teacher is teaching under an Emergency Teaching Certificate, the teacher has a baccalaureate degree, and/or the child receives services from a paraprofessional and the qualifications of the paraprofessional. Please contact the district office if you have any questions.

CONTACT ROSTER

TES:

Office/Attendance 466-2351
Register/Withdraw 466-2350
Nurse 466-2351
Cafeteria 466-2380
Library 466-2390

ACES:

Office/Attendance 466-2451
Register/Withdraw 466-2453
Nurse 466-2451
Cafeteria 466-2464
Library 466-2490

DISTRICT WIDE:

District Office 466-2360
Boys & Girls Club 466-2421
Transportation 466-2396
Truancy 466-2354
Special Services 466-2353

PHONE POLICY

Phone calls **will not** be transferred to teachers or students during the school day as this disrupts the educational process. If parents need to contact teachers or students, they can leave a

message with the office staff. Refer to www.toltecsd.org for staff email contact information.

Buses

See Bus Pamphlet

District-Wide Initiatives

Tardy - Not under direct supervision of a teacher immediately after the tardy bell rings for any class or campus activity.

Truancy

- An unexcused absence for a minimum of one (1) entire class period per day.
- Three (3) unexcused tardiness will be identified as one (1) truant class period.

Arizona Move On When Reading (MOWR)

Please be advised of the Arizona Move on When Reading Law. All students, parents, and teachers need to be committed together to ensure student **success**.

Arizona Revised Statute § 15 - 701 states that a pupil **not be promoted from the third grade** if the pupil obtains a score on the reading portion of the statewide assessment that **does not demonstrate sufficient reading skills**.

There are three exemptions from ARS §15-701. In accordance with Arizona state law, a school district governing board is allowed to promote a student who earns an insufficient score on the third grade statewide reading assessment only for the following reasons:

- The student is an English Language Learner or Limited English Proficient who has received less than two years of English instruction; or
- A student with disabilities has an individualized education plan (IEP), and the IEP-team, which includes the student's parent/guardian, agrees that promotion is appropriate
- A student in the process of a special education referral or evaluation for placement in special education and/or

students that have been diagnosed as having a significant reading impairment, including dyslexia.

The law can be found at the following website:
<http://www.azleg.gov/ars/15/00701.htm>

SITE COUNCIL

Each of the schools has a Site Council which is composed of the school principal, parents, teachers, classified staff members and community members. The members of the Site Council are a vital part of our school's **success**. By partnering with the school and encouraging our students and teachers we can help each student reach for and attain success.

We meet at 3:30 p.m. on the last Tuesday of the month in the school's library to plan fundraising, discuss important school issues, organize volunteers, and prepare special events and outings that enrich our students' cultural awareness, character development and learning opportunities. You are encouraged to apply for any open position by visiting the school office.

STUDENT LEADERSHIP OPPORTUNITIES

Toltec School District aspires to offer students a variety of opportunities designed to develop leadership skills.

Student Council: Students in each 3rd, 4th, 5th, 6th, 7th and 8th grade classroom will be voted in to serve as representatives for their classroom. Students in 7th grade can run for office as Secretary and Treasurer, while student in 8th grade can run for office as President and Vice President. The Student Council organizes school-wide events and fundraisers to benefit the school.

